



Harvesting Coordinator

Aratu Forests Limited (Aratu Forests) is a forestry estate and asset management company, managing around 27,000 hectares of radiata pine plantation on 35,000 hectares of freehold, forest rights and leasehold land in the Gisborne District. As a business, Aratu Forests is committed to leading the development and application of innovative practices that deliver long term, sustainable outcomes.

About the Role

As part of our continued growth, we are seeking a talented Harvesting Coordinator to provide management and support to contractors undertaking harvesting and road maintenance in the estate to meet company and legislative requirements. The role assists to plan and co-ordinate the harvesting schedule to ensure operations are managed in a way that meet the company's objectives. Reporting to the Harvesting Operations Manager, the Harvesting Coordinator will have responsibility for a team of contractors.

Responsibilities will include:

- **Operational:** Manages the production of logs from contractor harvesting crews to meet production requirements, to cut plan.
- **Value Recovery:** Optimises value recovery from harvesting within the constraints of the cut-plan and by reducing waste and breakage in the operations.
- **Innovation:** Support a culture of innovation in operations within Aratu and the contractor base.
- **Financial:** Ensure contractors payments are made correctly and according to rate notes work undertaken and agreements
- **Contractor Management:** Supporting the team to manage Contractor's performance and approval of payments.
- **Planning:** Ensure forward work plans to support operations are produced with necessary approvals and documentation ahead of when needed.
- **Environmental:** Strong environmental monitoring and compliance, actively seeking good environmental outcomes from operations.
- **Health and Safety:** Actively promote a positive Health and Safety Culture of staff and contractors.

About you

In addition to a can-do, flexible "team first" attitude, for this role you will need:

- Strong organisational skills and be able to define work programs and carry those out with minimal input.
- An ability to form positive relationships with contractors, neighbours and service providers.
- Strong numeracy and literacy skills and be proficient with GIS, Excel and Word.
- Interest, adaptability and confidence to operate in a dynamic, evolving and challenging operational environment.



- A passion for innovation, and leading best practice in Health and Safety and Environmental outcomes.
- A NZ Driver's license.
- A minimum of 5 years of plantation forestry experience.

Consistent with the company business philosophy of respect, trust and quality, the successful candidate must bring with them a high level of integrity, communication, work ethic and willingness to contribute to continuous improvement.

As part of our commitment to you we will provide an excellent remuneration package with personal use of a company vehicle, annual incentive program, medical insurance, and a great team environment.

Only applicants able to work in NZ will be considered.

Applications Close: 5pm 11 April 2025

Apply to: HR@Aratuforests.co.nz